

COMMITTEE MEMBERS

July 12, 2019

Diane Webb (C)

Tim Killeen (VC)

Raymond Basham

Irma Clark-Coleman

Martha G. Scott

NOTICE OF MEETING

OF THE

COMMITTEE ON GOVERNMENT OPERATIONS

Wednesday, July 17, 2019 – 12:00 p.m.

Hearing Room 704, Guardian Building, 500 Griswold, Detroit, MI 48226

Commissioner Diane Webb, Chairwoman of the Committee on Government Operations, has scheduled a meeting of the Committee on **Wednesday, July 17, 2019 at 12:00 p.m.** in Hearing Room 704, Guardian Building, 500 Griswold, Detroit, MI 48226 to consider the following:

- A. Roll Call
- B. Approval of the June 26, 2019 meeting minutes
- C. Unfinished Business
- 1. Communication dated June 18, 2018 (received June 18th) from Eric Sabree, Wayne County Treasurer, forwarding the report on steps taken to assure senior citizens do not lose their homes as a result of the accelerated collection process including the number and type of problem cases encountered and also the number of satisfactory arrangements made for FY 16-17 and FY 17-18, pursuant to Enrolled Ordinance No. 2018-683, page 7, item 1. (2019-69-025)

Note: This meeting is called in accordance with provisions of the "Open Meetings Act," Act No. 267, Public Acts of 1976.

The County of Wayne will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the Commission meeting upon five days notice to the Clerk of the Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Wayne County Commission by writing or calling to the address and number listed below or TD

D. New Business

1. Communication dated June 6, 2019 (received June 7th) from James W. Heath, Wayne County Corporation Counsel, forwarding the Department of Corporation Counsel's Settlement Report for May 2019, pursuant to Resolution No. 2018-904. (2019-40-047)
2. Communication dated July 8, 2019 (received July 8th) from James W. Heath, Wayne County Corporation Counsel, forwarding the Department of Corporation Counsel's Settlement Report for June 2019, pursuant to Resolution No. 2018-904. (2019-40-058)
3. Communication dated June 21, 2019 (received June 27th) from Carlos Perez, Chief Information Officer, Department of Information Technology, forwarding a detailed breakdown report of the Department of Information Technology's contracts for Fiscal Year 2017-2018, pursuant to Enrolled Ordinance No. 2018-683, page 36, item 1. (2019-53-228)
4. Communication dated June 20, 2019 (received July 9th) from Steve Mahlin, Director of Personnel/Human Resources, forwarding additional information on the Report on Civil Service Positions as of April 28, 2019, pursuant to Enrolled Ordinance No. 2018-683, page 11, item 52. (2019-43-018M1)
5. Communication dated June 20, 2019 (received July 9th) from Steve Mahlin, Director of Personnel/Human Resources, forwarding a report on the progress of implementing a succession plan within Wayne County, pursuant to Enrolled Ordinance No. 2018-683, page 11, item 51. (2019-43-021)
6. Communication dated April 1, 2019 (received June 25th) requesting Commission approval of a three-year, comparable-source agreement and addendum with two, one-year options to renew between the Charter County of Wayne and BullseyeEngagement, LLC (of Stafford, TX) in the amount of \$206,100 to purchase an employee engagement, performance and succession planning subscription, which will be used to provide effective, efficient and compliant support in the administration, analysis, planning and development of employee coaching, performance management, training needs assessment, goal-setting, career path planning and key succession planning; the term of the agreement will commence upon Commission approval for three years; the cost of the agreement will be charged to Account No. 101 22601 815000 (Human Resource-Admin). (2019-43-017)

Firm: BullseyeEngagement, LLC
Address: 10701 Corporate Drive, Suite 385, Stafford, TX 77477
Contact: Tony Maresca (313) 385-8485

7. Communication dated May 22, 2019 (received June 18th) requesting Commission approval of a five-year, sole-source contract with two, one-year options to renew between the Charter County of Wayne and Tyler Technologies, Inc. (of Plano, TX) not to exceed \$3,545,256 to provide for the land records system of recording, searching, indexing and cashiering services for the Register of Deeds Office; the County Executive advises that it is not affordable, or

practical, to seek bids for a new company at this time; the term of the contract is from July 25, 2019 through July 24, 2024; the cost of the contract will be charged to Account No. 101 23600 817000 (Register of Deeds). (2019-78-008)

Firm: Tyler Technologies, Inc.
Address: 5101 Tennyson Parkway, Plano, TX 75024
Contact: Abigail Diaz (800) 772-2260

8. Communication dated June 27, 2019 (received June 28th) requesting Commission approval of a three-year contract with two, one-year options to renew between the Charter County of Wayne and Xanadu Bottled Water Company, LLC (of Clawson) not to exceed \$300,000 to provide water supplies and delivery of 5-gallon bottles, dispensers, sterilization and other miscellaneous supplies related to the dispensation of water; the County Executive advises that 3 bids were received in response to 43 solicitations; after review, the Procurement Division recommends award to Xanadu Bottled Water Company, LLC as the apparent low bidder, which was evaluated and determined to be both responsive and responsible; the term of the contract will commence upon Commission approval for three years; the cost of the contract will be charged to various accounts. (2019-31-013)

Firm: Xanadu Bottled Water Company, LLC
Address: 53 E. 14 Mile Road, Clawson, MI 48017
Contact: Malte Bergfeld (248) 881-5440

9. Communication dated May 30, 2019 (received June 13th) requesting Commission approval of retroactive Modification No. 2 to a one-year contract between the Charter County of Wayne and Alliant Insurance Services, Inc. (of Troy) in the amount of \$321,925 to add funding to pay an insurance policy for three County-owned bridges via Zurich American Insurance Company Policy #IM 0280527-02 Inland Marine (Bridges); the County Executive advises that Alliant does not earn any commission on the insurance policy premiums; the term of the contract is from May 1, 2019 to July 1, 2020; the cost of the contract will be charged to Account No. 678 86502 911060 (General Liab Insur). (2017-38-004M2)

Firm: Alliant Insurance Services, LLC
Address: 1050 Wilshire Drive, Suite 210, Troy, MI 48084
Contact: Justin Swarbrick (248) 208-2931

10. Communication dated May 31, 2019 (received June 19th) requesting Commission approval of a retroactive modification to the Pollution Liability insurance premium between the Charter County of Wayne and Alliant Insurance Services, Inc. (of Troy) for the County's underground storage tank insurance policy with Liberty Surplus Insurance Corporation in the amount of \$47,990.03; the County Executive advises that Alliant does not earn any commission on the insurance policy premiums; the term of the policy is from May 15, 2019 through July 1, 2020; the cost of the modification will be charged to Account No. 201 44900 911060 (Roads-Equipment). (2016-31-045M3)

Firm: Alliant Insurance Services, Inc.
Address: 1050 Wilshire Dr., Suite 210, Troy, MI 48084
Contact: Justin Swarbrick (248) 205-2931

- E. Such other matters as may be properly submitted before the Committee
- F. Public Comments
- G. Adjournment

Respectfully submitted,
Joe Slezak, Legislative Research Analyst (224-7359)
Darcel Brown, Legislative Research Assistant (224-0848)

Note: 3 The County of Wayne will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the Commission meeting upon five days notice to the Clerk of the Commission. Individuals with disabilities requiring auxiliary aids or services should contact the Wayne County Commission by writing or calling to the address and number listed below or TDD (1-800-649-3777)